

USEFUL GUIDES

REGISTRATION

The registration desk will be open at 16:00 on Thursday at the hall of the Tyszkiewicz-Potocki Palace (where the opening ceremony will take place). If you come after the registration, please, contact any member of the organising team (the registration desk will be open during the Forum proceedings in the room 1.3 in the building of Faculty of Law and Administration at Lipowa 4 Street).

COMING TO THE FORUM VENUE

The Annual Forum will be held between Thursday, 14 June, and Sunday, 17 June 2018. All sessions will take place in the Annual Forum Centre at the Collegium Iuridicum II of the Faculty of Law and Administration of the University of Warsaw located next to the University of Warsaw Library at 4 Lipowa Street.

Collegium Iuridicum II is found nearby the main University Campus and it can be accessed easily by bus or metro (Centrum Nauki Kopernik station). The venue boasts modern auditoria and conference rooms fully equipped with audio-visual facilities. At the disposal of the Annual Forum participants will be 4 conference rooms seating 140 persons, as well as a spacious auditorium for up to 200 persons.

Opening session will take place in the Tyszkiewicz-Potocki Palace next to the gate to the main University Campus at 32, Krakowskie Przedmieście Street. The opening session will be followed by the Welcoming Cocktail.

Since the President of Warsaw, Prof. Hanna Gronkiewicz-Waltz has graciously granted her honorary patronage to our Forum on the 15th of June (in the evening) we will be hosted by the city for a cocktail organised in Pałac Ślubów (the Wedding Palace), that is located right next to the Royal Castle in Warsaw (walking distance from the University).

The gala dinner will take place on the 16th of June in “Kafe Zielony Niedźwiedź” (Green Bear). The team working at the restaurant specialises in Polish contemporary cuisine. Their culinary technique depends entirely on seasons and is aimed at showing off the quality of the product (<http://www.kafezn.pl/en/home-page/>). The restaurant is located in Smolna 4 Street, which is a walking distance from the Forum venue.

We enclose a map at the bottom with all the above mentioned places marked.

There is also a useful application designed for finding your way around Warsaw that we strongly recommend: **jakdojade.pl** (i.e. how to get to): <https://jakdojade.pl/warszawa/trasa/>

Participants coming to the **Fryderyk Chopin Airport** could get to the city centre either by bus or train or taxi.

Bus: line 175 (http://www.ztm.waw.pl/rozkład_nowy.php?c=182&i=2&q=175&l=2) goes from Fryderyk Chopin Airport to the bus stop 'Uniwersytet', that is just in front of the University's main entrance and 5 minutes walking distance from **Bristol Hotel** (see on [Google Maps](#)).

The participants going to the **Gromada Hotel** can get off at the stop 'Krucza' which is 400 m. from their hotel (see on [Google Maps](#)).

Gromada Hotel is in walking distance from the Forum venue (that is: the Faculty of Law and Administration at Lipowa 4 Street, see on [Google Maps](#)).

The participants staying at the **Logos Hotel** can get off at the stop "Ordynacka", which is 14 minutes walk from their hotel (see on [Google Maps](#)), or they can get off at the stop "Centrum" and switch to Metro line "M1" in the direction of "Młociny", then get off at the next station "Świętokrzyska" and transfer to Metro line "M2" in the direction of "Dworzec Wileński", then get off at the station "Centrum Nauki Kopernik", which is in direct vicinity of the Hotel (see on [Google Maps](#)).

Logos Hotel is in walking distance from the Forum venue (that is: the Faculty of Law and Administration at Lipowa 4 Street, see on [Google Maps](#)).

Hotel Bristol, Hotel Gromada and Hotel Logos are also located in a walking distance from the main University Campus at Krakowskie Przedmieście 26/28 Street.

The participants staying at the **Hera Hotel** can leave at the stop 'Foksal 02' and change to the line 116, 180 at 'Foksal 01' then leave at the stop 'Spacerowa' – c. 50 m. from their hotel. From the Hera Hotel the participants can catch numerous buses to reach the main campus of the University (the stop 'Spacerowa 02'): lines 116, 180, 503 (a 'demand stop'). The same buses go back from the University to the hotel. The journey takes c. 20 minutes.

Train: line S2 (form from Fryderyk Chopin Airport to 'Warszawa Śródmieście' (c. 15 min. walking distance from the University).

The train S2 is also recommended to the participants that are staying in Hotel Logos (they can travel to the station "Warszawa Stadion" and then switch to Metro line: "M2" in the direction "Rondo Daszyńskiego", the stop: "Centrum Nauki Kopernik" is in direct vicinity of the Hotel, see on [Google Maps](#)).

Taxi: For safety reasons we strongly advise you to use licensed taxi services offered at the airport (Ele Sky Taxi / phone 22 811 11 11/, Super Taxi / 22 196 22, 22 196 61/, Sawa Taxi / 22 644 44 44 44/). Taxi tariffs should be clearly displayed in the car window. You can always pay your taxi fare with a credit card. The approximate price from the airport to the city centre is 40-50 PLN.

Uber is also available in Warsaw. It is safe and usually much cheaper if compared to regular taxi services.

There is also another airport in the vicinity of Warsaw, i.e. **Modlin Airport**. However, it is located outside the city and it takes over an hour to reach the actual city.

From **Modlin Airport** one can reach the city centre either by a direct bus <https://www.modlinbus.com> or by a taxi (the approximate cost is 100-120 PLN) and uber (the approximate cost is 80-100 PLN).

PUBLIC TRANSPORT

Using public transport in Warsaw, you have to immediately validate your tickets after getting on the bus/tram/rail (traveling by metro you should validate the ticket at the entrance gate).

You can buy tickets in every newsstand and in tickets machines usually located in vicinity of bus stops. There are also ticket machines on the buses (the payment is only possible with credit cards). There are the following types of tickets available: a time-limit/short-term ticket (for 20 minutes: 3.4 PLN; for 75 minutes: 4.4 PLN; for 90 minutes: 7 PLN), a group ticket (up to 10 people, valid for 75 minutes: 22 PLN), a day ticket (valid for 24 h: 15 PLN), 3 day ticket (valid for 72 hours: 57 PLN), a weekend ticket (valid from 19:00 on Friday till 8:00 on Monday: 24 PLN), a group weekend ticket (up to 5 people, valid from 19:00 on Friday till 8:00 on Monday: 40 PLN). Students of foreign universities and secondary schools up to their 26th birthday are entitled to the 50% fare reduction with a valid ISIC card (International Student Identity Card). More about transport in Warsaw: <http://www.ztm.waw.pl/?l=2>.

EMERGENCY AND ASSISTANCE

In case of an accident or any trouble, please call one of the organisers (the telephone numbers will be sent closer to the Congress date) or 112 or one of the following numbers – 999 (ambulance), 998 – (fire brigade), 997 – (police).

GALA DINNER

As stated above, the Gala Dinner will take place in Kafe Zielony Niedźwiedź (<http://www.kafezn.pl/en/home-page/>). Due to the policy of the restaurant (that only uses local and fresh ingredients) we have been asked to provide in advance a number of participants willing to take part in the event. A vegetarian option for Gala Dinner will be available for those participants who will request this in advance. Thus, please register through Forum website (<http://forum2018aylh.uw.edu.pl/events/>).

DRESS CODE

Dress code is business/informal for day events and semi-formal for evening events (especially in case of the cocktail with the Mayor of the City of Warsaw on 15th of June and the gala dinner on 16th of June).

INFORMATION FOR SPEAKERS (PROJECTIONS EQUIPMENT)

Speakers may bring their presentation on a USB memory stick or have them available for download via Internet. As a default a conference room will have a computer connected with a computer projector. The computers provided by the Congress are installed with Windows with MS Office. Please arrive in your presentation room 10-15 minutes in advance, to familiarise yourself with the room and the set-up and to test your presentation.

Important note for Macintosh users: if using a Macintosh computer, please note that you should provide your own computer and confirm that it has a VGA socket for external signal or an adapter that connects your Mac with a projector.

INTERNET ACCESS

The University of Warsaw provides free wireless Internet access at the venue. Please note that during peak-hours the connection might be slower.

CURRENCY EXCHANGE

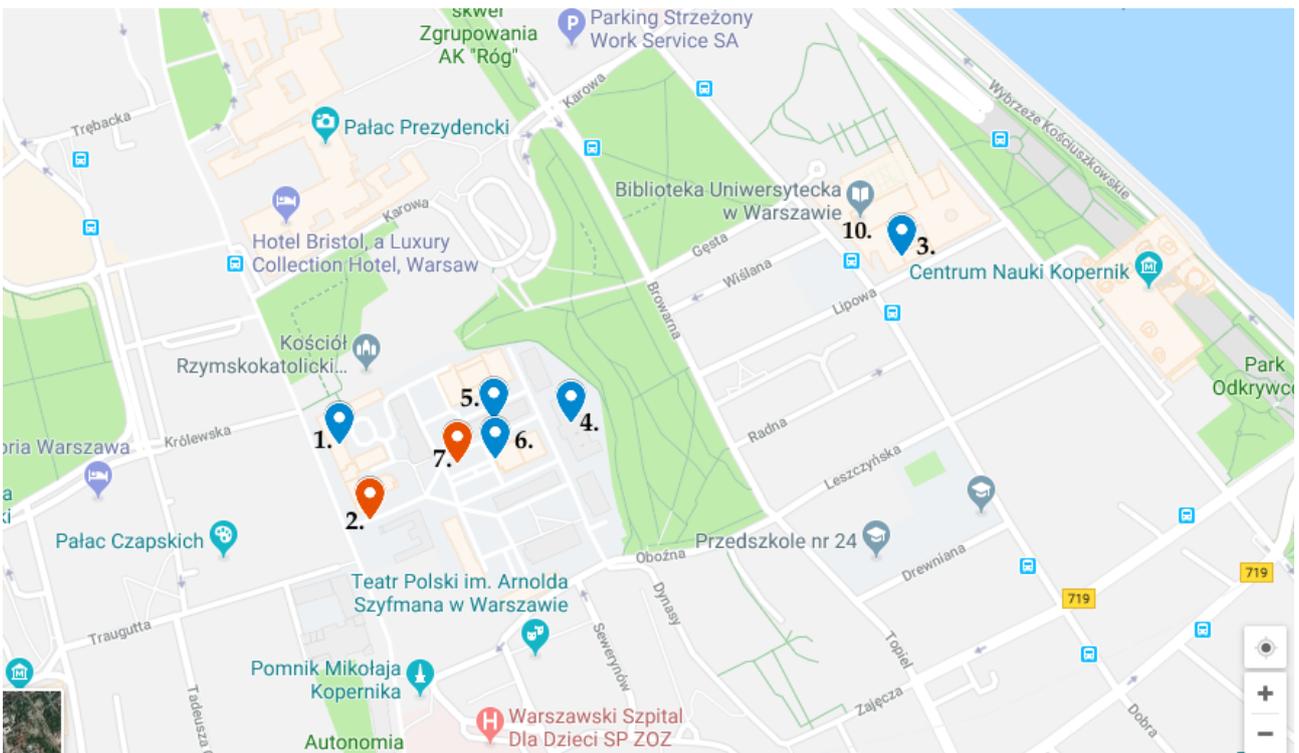
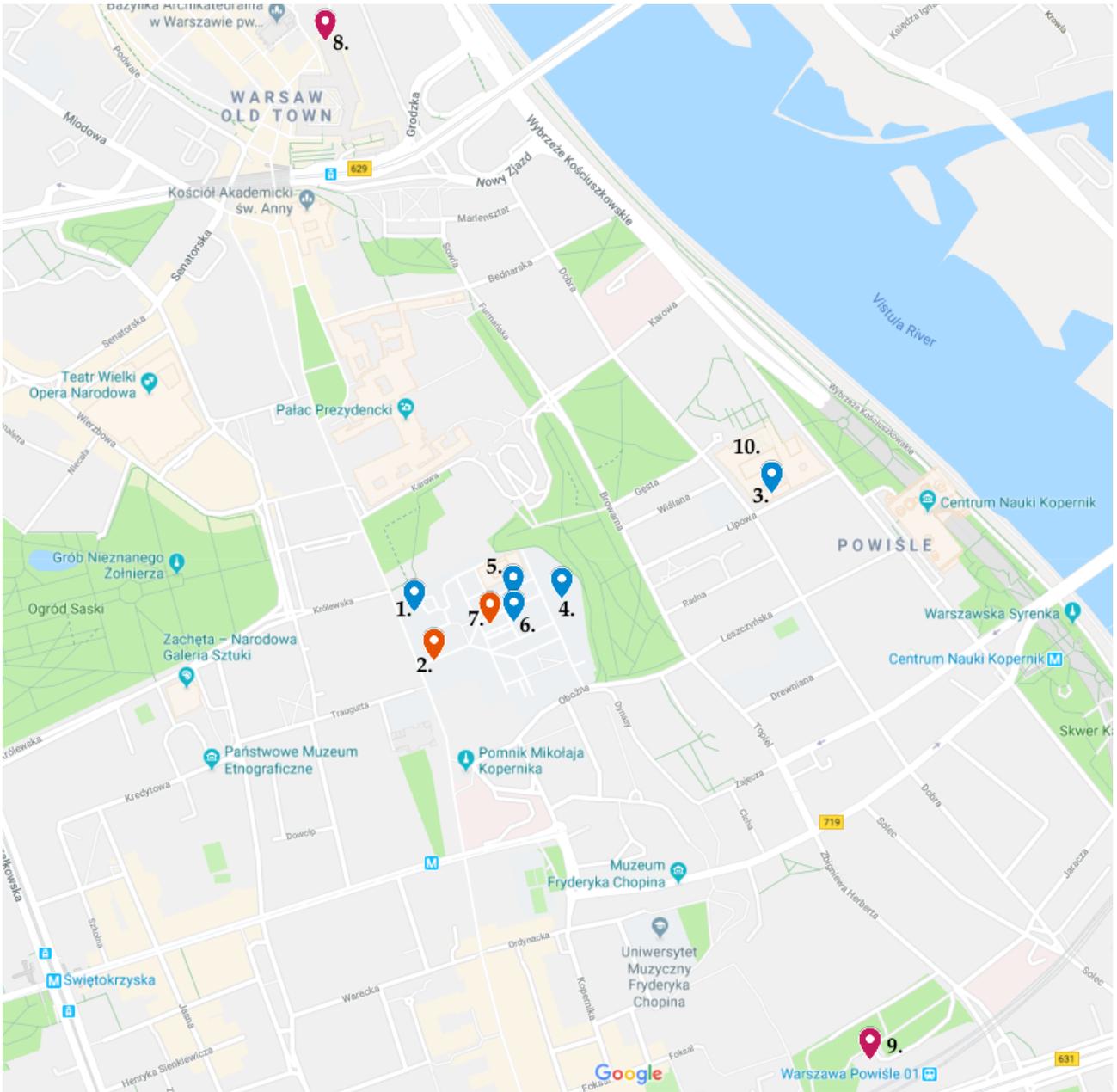
The official currency in Poland is the Polish złoty (PLN: 1 euro = c. 4.20 PLN; 1 dollar = c. 3.30 PLN). Currency can be exchanged in banks and at exchange offices (bureaus de change), sometimes in hotels. The participants are recommended not to exchange money at the bureau de change close to the University campus (in front of Bristol, Krakowskie Przedmieście) and at the Airport. ATMs are available almost everywhere in Warsaw and credit cards are accepted widely.

ELECTRICITY

The voltage in Poland is 220V, 50Hz and European plugs with two circular metal pins are used.

CLIMATE

The weather in Poland in June is moderate and slightly unpredictable, usually sunny and warm during the day, however it could be also cloudy, rainy and cool. For such occasions and for the evening, when temperatures may cool down, a light jacket and other suitable outdoor wear is suggested.



1. **Tyszkiewicz-Potocki Palace** (a palace at Krakowskie Przedmieście 32. It is one of the most beautiful neoclassical structures in the city. The palace was built by Field Hetman of Lithuania, Ludwik Tyszkiewicz. Construction began in 1785, initially to plans by Stanisław Zawadzki, and was finished in 1792 in Neoclassical style to a design by Jan Chrystian Kamsetzer. In 1840 the palace was bought by the Potocki family. In the interwar period, it was home to Bank Gospodarstwa Krajowego and later to the Polish Academy of Literature. Burned in 1944, after World War II the palace was rebuilt and is now a property of Warsaw University) – **The opening ceremony of the 24th Annual Forum of Young Legal Historians will take place here!**
2. The main gate of the University of Warsaw (Krakowskie Przedmieście 26/28).
3. **Faculty of Law and Administration** (Collegium Iuridicum II, Lipowa 4 Street) – **All the sessions during the 24th. Annual Forum of Young Legal Historians will take place here!**
4. Kazimierz Palace (adjacent to the Royal Route, at Krakowskie Przedmieście 26/28. Originally built in 1637–41, it was rebuilt in 1660 for King John II Casimir – from whom it takes its name – and again in 1765–68, by Domenico Merlini, for the Corps of Cadets established by King Stanisław II Augustus. Since 1816 the Kazimierz Palace has served intermittently as the seat of Warsaw University).
5. Faculty of Law and Administration (Collegium Iuridicum I).
6. The Old Library.
7. The main historical campus of the University of Warsaw.
8. **Pałac Ślubów** (Pl. Zamkowy 6) – **Cocktail with Hanna Gronkiewicz-Waltz, the Mayor of the City of Warsaw will take place here!**
9. **Kafe Zielony Niedźwiedź** (Smolna 4 Street) – **Gala dinner will take place here!**
10. Warsaw University Library (Dobra 56/66 Street) – the distinct new building of the University library was designed by architects Marek Budzyński and Zbigniew Badowski. It includes a botanical garden, located on the roof. The garden designed by landscape architect Irena Bajerska, has an area of one hectare, and is one of the largest roof gardens in Europe. It is freely accessible not only to the academia, but also to the public. The main facade on the Dobra Street side contains large blocks of classical texts in various scripts, including the Old Polish text of Jan Kochanowski, Classical Greek text by Plato and Hebrew script from the Book of Ezekiel